

How do I find my monthly research statements?

1. Select Account Maintenance in Epic

2. Under 'Patient', type the IRB number followed by *, and "Accept" in the lower right corner

3. Find 'Guar Summary' on the Navigation Bar and click to open

4. Scroll to the bottom of the page and find, 'Statement Enterprise'

5. Click the month you wish to review

6. Review monthly statement

The screenshot shows the Epic 'Hospital Account Select' interface. Step 1 points to the 'Account Maintenance' menu item. Step 2 points to the 'Patient' field and the 'Accept' button. Step 3 points to the 'Guar Summary' option in the navigation bar. Step 4 points to the 'Statements - Enterprise' link. Step 5 points to a date selection in the table. Step 6 points to the 'UC San Diego Health' logo and header information.

T	Date	Sent On	Invoice	Demand?	Info?
▶	01/14/19	01/15/19		N	N
▶	12/14/18	12/15/18		N	N
▶	11/14/18	11/15/18		N	N
▶	09/14/18	09/15/18		N	N

RESEARCH ACCOUNT MONTHLY STATEMENT
DATE:04/14/18

UCSD MEDICAL CENTER
Clinical Research Billing
6200 Greenwich Dr.
Suite 200
San Diego, CA 92122

1. Select Account Maintenance in Epic
2. Under 'Patient', type the IRB number followed by *, and "Accept" in the lower right corner
3. Find 'Guar Summary' on the Navigation Bar and click to open
4. Scroll to the bottom of the page and find, 'Statement Enterprise'
5. Click the month you wish to review
6. Review monthly statement
7. Any questions or corrections, please email CRB@ucsd.edu

STUDY TITLE:

RESEARCH BMS CA017-003 A Phase 1/2a Study of BMS-098205 Administered in Combination with Nivolumab (anti-PD-1 Monoclonal Antibody) and in Combination with Both

IRB #:

TOTAL AMOUNT DUE