UC San Diego

Altman Clinical and Translational Research Institute

**Executive Committee Meeting Minutes**
**May 19, 2026**

**Present:** Adriana (Adri) Tremoulet, Adrienne Markworth, Borsika Rabin, Christina (Tina) Chambers, Colin Depp, Davey Smith, Gretchen Bandoli, Katie Fisch, Kathryn Gold, Lin Liu, Liz Johnson, Maryam Gholami, Stephanie Farrell, Suzanne Page

**Absent:** Amertah Perman, Raul Lizarraga, Sam Ward, Shane Crotty, Jamison Langguth, John Ayers, Mark Wallace, Mike Hogarth

**Guests:** Carlos Rojas, Su-Yin Chang, Bernadette Cale, Karole Ignacio, Emily Treichler, Marni Jacobs, Parag Patwardhan, Sophia Bodnar

**Recorder:** Nancy Giordanengo

| Agenda Item | Notes | Action Items, Comments |
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| Call to Order | Davey Smith called the meeting to order at 2:30pm | |
| Opening Remarks (Davey Smith) | Davey welcomed the committee and guests to the meeting and acknowledged the tragic shooting at the San Diego Islamic Center and expressed condolences to the affected ACTRI staff and community members. | |
| Approval of April Meeting Minutes | The committee approved the April meeting minutes by consensus. | |
| Director's Update (Davey Smith) | Davey provided updates on recent successes, including the receipt of the UM1 and K12 NOAs, and shared the 2nd Clinical Research Coordinator Bootcamp/Training Program is nearing the end of the cycle and the 3rd CADRE cohort is starting.<br><br>The 3rd Center for Clinical Research Study Team Hall is 5/20 at 10am.<br><br>Davey welcomed our new scholars for the 2026-2027 funding cycle: 3 K12, 6 Pilots, and 6 PATHWAYS pilots. | |
| Evaluation and Impact (Maryam Gholami) | Maryam presented a new North Star framework for ACTRI, defining six pillars of impact including scientific and methodological impact, efficient processes, team science, workforce and infrastructure capacity, community partnerships, and real-world health impact.<br><br>She also discussed NCAT requirements for tracking CTSA hub impact through a dashboard and impact stories, with specific forms available for researchers to showcase their work.<br><br>Additional updates included RPPR requirements, service level agreement updates, and the launch of the voucher applications with two submissions received so far. | |

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| | Maryam announced the formation of a new Publication Committee led by herself, Adri, and Gretchen, which will focus on supporting unit members in developing, writing, and submitting papers and publications. | Contact Maryam if you would like to join the Publication Committee. |
| Marketing and Communications Presentation<br>(Sophia Bodnar) | Sophia provided a marketing and communications update highlighting the shift toward more human-centered storytelling.<br><br>Social media reporting engagement rates are well above industry with benchmarks of 8% on Instagram and LinkedIn compared to the typical 3% for industry. Facebook and X also hold strong view rates.<br><br>ACTRI now has a presence on the UCSD student subreddit (112k+ members). Early posts generated 2.5k+ views which indicate a strong initial traction and relevance within the community.<br><br>The team plans to launch a new monthly series featuring PIs conducting clinical research and is seeking stories about early junior faculty members doing clinical research to feature monthly or bi-monthly. | |
| Education & Workforce Development<br>(Colin Depp) | Colin shared the launch of the revised K12 seminar series in the fall using a flipped classroom approach and he will record lectures for broader reach. Pilot and PATHWAYS awardees will be invited.<br><br>CADRE Program: Colin presented at the National Workforce Development Enterprise Committee meeting. All faculty mentors have been selected; HR approval is pending.<br><br>CRC Bootcamp: Integrated CADRE career development session covering professional communication, application preparation, and mock interviews.<br><br>The AI Workshop is planning a fall pilot with asynchronous modules and workshops for ACTRI and UCI CTSI awardees. Proposed topics include AI policies/ethics and AI tools for academic career development. Two potential speakers are lined up.<br><br>The What's Next Program is launching a bi-monthly Silent Writing Accountability Group (SWAD) in July. | |
| Pilot Projects<br>(Gretchen Bandoli) | Gretchen surveyed alum to identify additional mentors for the What's Next Program.<br><br>5 of the 6 Pilot awardees received NOA's on May 1. The 6th one is awaiting prior approval. She will develop and implement processes to confirm faculty are in good standing before finalizing awardees for Pilot and PATHWAYS awards. | |

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| | The CAB tentatively committed to providing community priorities that would inform the 2027 RFA themes. Gretchen's team is redeveloping RFA language, applicant trainings, and Community Statement requirements with the CAB and CEDI along with community reviewer recruitment and management processes. | |
| Translational Research Hub<br>(Katie Fisch) | Katie shared the Biobank Freezerworks migration has completed more than 5 projects. Re-inventory is ongoing along with data validation.<br><br>The BRIDGE Lab's website is live, recharge rates are complete, and Katie is investigating CAP lab certification.<br><br>CCBB has 20 active projects. Outreach and marking are a focus and they are also offering training. The team is ready for the next round of vouchers. | |
| Biostatistics, Epidemiology and Research Design<br>(Lin Liu) | Lin announced the newest staff member was hired on April 15 and has been fully onboarded and integrated into the workflow.<br><br>Revenue has increased approximately 1/3 from the previous month and the team has submitted 2 new manuscripts/abstracts.<br><br>Support with VA studies has been established and Lin will highlight the VA project and its connection to ACTRI during the next EAC meeting. | |
| Collaboration, Engagement, Dissemination and Implementation<br>(Tina Chambers) | Tina commented that the 3rd CAB meeting was successful. It took place on May 5 with 19 total attendees; 9 CAB members and 10 UCSD ACTRI.<br><br>DISC and Rady Children's Elevance proposal passed initial review and has moved on to peer review.<br><br>The CCH Refugee/Community Doula Program was recognized at the 2026 UC San Diego Health Health Improvement Excellence Awards. Celebrating:<br>• 18 trained community doulas (with culturally affirming training)<br>• Expanded linguistically and culturally concordant perinatal care<br>• 60+ births supported<br>• Strong community-clinical partnership (CCH-RIH Unit, Volunteer Doula Services Program, Obstetrical Refugee/Asylee Care Navigation Program)<br><br>The TSBM virtual workshop is planned for June 15. 5 new TSBM Impact Profiles are underway and 8 new CEDI consultations.<br><br>The CAB approved 6 Pilot Award engagement modalities: | Adri, Gretchen: Announce Pathways awardees at the Pediatrics Research Day (coordinate with Tina as needed).<br><br>Borsika, Tina, Emily: Provide key information with sufficient lead time to identify appropriate community reviewers for Pilot and K12 grants by fall. |

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| | RFA review, CAB-identified research priorities, Community Impact Statement redesign, CAB members as reviewers (LOI + full), CAB helps identify reviewers with diverse backgrounds, and Pilot awardees present back to CAB).<br><br>Emily Treichler, CEDI Leadership Fellow, will explore ways to integrate the Social Vulnerability Index into the CEDI annual needs assessments lead. | |
| Next meeting<br>June 16, 2:30-4:00 | | |